



# VACANCY



## KAHATAGAHA GRAPHITE LANKA LIMITED (FULLY GOVERNMENT OWNED COMPANY)

### MINISTRY OF INDUSTRIES

Applications are invited from citizens of Sri Lanka for the following vacancies existing at the Company.

#### 01. JUNIOR MANAGER - PERSONNEL & ADMIN OFFICER (01 POSITION) - CONTRACT BASIS

##### 1.1 Qualifications: External Candidates:

**External:** 1. Degree from recognised University with 5 Yrs. Executive experience in the relevant field.

**OR**

G. C. E. (A/L) with 12 Yrs. experience of which 10 Yrs. Executive experience in the relevant field.

##### 5.2 Salary Scale

JM 1-1 - 2016: Rs. [42,600 - 10 x 755 - 18 x 1,135 - 70,580]

##### 5.3 Age Limit

Age should be not less than 18 years and not more than 42 years.

#### *Every Applicant,*

- Should be a citizen of Sri Lanka.
- Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- Should be of excellent moral character.

#### *Please Note*

This vacancy is at The Kurunegala, Dodamgaslanda, Maduragoda graphite mines work site.

Experience in graphite and allied based industries or manufacturing industries and experience in similar capacity in private sector will be considered favourably.

This upper age limit will not apply to applicants who are already in Government Service/Corporations/Statutory Boards.

#### *Other Benefits*

- Provident Fund Contribution of 10% by the employee and 15% by the Employer (inclusive of 3% to the E.T.F), Cost of Living Allowances and other statutory payments as per the government circulars. Monthly meal allowance based on daily attendance, Employees Insurance Scheme and Production based incentive scheme.
- Applications from candidates in the Government Departments/Corporations and Statutory Bodies should be forwarded through the Heads of their respective Institutions.
- Please post your application with copies of the certificates to the following address on or before 15.01.2024 Mark the post, on the left hand top corner of the envelope.

Chairman,

**KAHATAGAHA GRAPHITE LANKA LIMITED**

561/3, Elvitigala Mawatha, Narahenpita,  
Colombo 5.